

Project/Topic	Owner	Progress made, including performance outcomes	Dependencies	Planned Activities for next period	Status	Risk
Education	Carole Hewitt	Dedicated project lead now in post and project brief revised.	<ul style="list-style-type: none"> Care at Home EPaCCs CHC Fast Track Allowing a Natural Death 	<p>Development of educational work stream around diagnosis of terminal phase with care homes, domiciliary workers and night sitting services.</p> <p>Links with project managers to define educational elements throughout work streams as part of transition to implementation phase.</p>	G	G
Care at Home (Project)	Louise Sturgess	Awaiting baseline costing information from CSU. Initial workshop held October 2014 to map current pathway and provision.	<ul style="list-style-type: none"> Service mapping Needs Assessment Links to BCF 72 hour work 	Second multi-disciplinary workshop November 4 th 2014.	G	G
EPaCCS	Jo Whitford	Further meetings with Stakeholders completed. Data cleansing now underway. Options appraisal being drawn up for next Programme Board (Nov).	Link to Allowing a Natural Death and Better Care Fund	Options appraisal and recommendations being drafted in preparation for discussion at November Programme Board	A	A
User Experience	Patient's Association (Louise Worswick) CCG Liaison Emily Shepherd	Defined clear expectations from Patient's Association regarding data capture	<p>Benchmarking and evaluation for</p> <ul style="list-style-type: none"> Education Care at Home EPaCCs CHC Fast Track Allowing a Natural Death 	Draft questionnaire and follow up telephone script by November 1 st . Full exercise to be completed by December 31 st 2014.	A	G
CHC Fast Track	Teresa Blay/Dawn Griffiths	The process map of the current pathway has been completed and the group is obtaining data on the speed and quality of care. Stakeholders have audited current use of the services to establish the level of adherence to the fast track referral criteria and a report produced.	Delivery of the changes required to optimise the use of these services will require support from the education work stream and availability of "standard" community services.	<p>A sub group has been established to finalise the a patient information and will meet in early October with a view to the recommendations being available for consideration by the Programme Board in November.</p> <p>The report of recommendations from</p>	G	G

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		A workshop to review all findings, review patient information and work on the commissioning care plan has been held. The audit review has confirmed that a high proportion of the sample of referrals were not eligible for fast track care within the definition of the scheme. The issues underlying this are being addressed.		the audit and care pathway work will be developed by the end of October for the November Programme Board. A need for training and education for providers has been identified and this will be taken to the education work stream		
Allowing a Natural Death	Louise French	The EoL Programme Board approved the Treatment Escalation Plan (TEP) tool subject to minor grammatical changes. The form will now be used across Wiltshire by all relevant Wiltshire Stakeholders. There is a partial exception in the case of RUH, who have approved the tool and will recognise it but are working towards their implementation plans. Bath and North East Somerset CCG have agreed to adopt the same TEP tool to provide continuity across the health economy.	<ul style="list-style-type: none"> • EPaCCs • Care at Home • Education 	Closure of this Project and commencement of an implementation project that will link to the education work stream.	G	G
Current Service Mapping	CSSU	CSSU have confirmed that they have not commenced this work. BS new lead at CSU has completed scoping opportunity paper to define what information could be produced.	Programme direction	Recommendation that CSU are advised to complete the work as requested in January.	R	A
Needs Assessment	Sue Odams (Public Health)	EoL programme Board received draft report Sept 2014.	Programme direction	Final draft expected at the end of October. JSA to be presented to Health and Well Being Board on November 20 th 2014.	G	G